



Regular Board Meeting Minutes June 16, 2026 7:00pm

Chair	Ryan Sunquist
Vice Chair	Dan Peine
Supervisor	Jason Gergen
Clerk	Molly Weber
Treasurer	Angela Niebur

Others in attendance were: Erik & Katie Porten, Ray Nicolai and Nick Jablonske.

This meeting was called to order by Ryan Sunquist, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Dan Peine made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Jason Gergen seconded it. Motion carried.**

PUBLIC COMMENT

- Sheriff Deputy was present and stated they are in the process of deputy replacement position. There are new roundabouts going in. Copper theft is still happening.

PRESENTATION

- N/A

ROAD REPORT- Otte Excavating

- 2026 Chloride check was cut for this month's bills.

PLANNING COMMISSION SYNOPSIS

1. **Betzold Property--Represented by BJ Elvestad – PID#17-01900-04-019**
 - Question about buildable**INFORMATION ONLY SO NOT APPLICABLE FOR BOARD.**
2. **Ivan Hidy from Telcom Construction**
 - Right of Way Utility Permit on Lewiston**Doug Wille made a motion to recommend to the Town Board that the Right of Way Utility permit on Lewiston follow the fee schedule for a local utility provider rather than the large utility fee. Cody Tix seconded. Motion carried.**

Board had a discussion with Ivan Hidy about their Right of Way Permit request. The Board approved the permit request so long as the property is restored back to what it was prior to the start of their project. Board advised they could fix it themselves if they so choose. Ivan Hidy will send a new application and payment. Payment per the Board is: a permit fee of \$1,382.60 which is non-refundable and an escrow fee of \$13,826.00. They hope to finish in August or September depending on other permitting. **Ryan Sunquist made a motion to approve the right of way permit request for Telecom on Lewiston Boulevard and follow the local utility process. Dan Peine seconded. Motion carried.**
3. **Ray Nicolai – 17-00900-75-015**
 - 23685 Lewiston Blvd
 - Addition to an existing shed**Matt Bester made a motion to recommend approval for Ray Nicolai to do a 24x60 lean to addition onto an existing AG building contingent on the Board determination whether an AG or residential permit. Dave Peine seconded. Motion carried.**

Ryan Suquist made a motion to approve Ray Nicolai's request for a lean to addition of 24x60 to the existing AG shed as an AG permit, AG-2026-0001 with the Building Official confirming setbacks. Jason Gergen seconded. Motion carried. \$140.00 check was collect
4. **Planning Commission Seat - Cody Tix made a motion to recommend Tyler Otte to fill the 5th seat on the Planning Commission. Dave Peine seconded. Motion carried.**

Ryan Sunquist made a motion to follow Cody Tix and the Planning Commission recommendation to appoint Tyler Otte to the open Planning Commission Seat as Tyler has expressed interest for a number of years. Dan Peine seconded. Motion carried.

OLD BUSINESS

- VRWJPO email about Model Ordinance and Local Updates – anything to report – permitting now just for one acre or more – biggest factor for us is land disturbance of one acre
- Annual Meeting Minutes – Angie Niebur – need these in Word so signature line can be added - FYI

NEW BUSINESS

- **Resolution 2026-03 ~ Resolution Identifying The Need For Funding To Complete 2050 Comprehensive Plan Updates And Authorizing A Joint Application For Planning Assistance Grant Funds – Ryan Sunquist made a motion to approve Resolution 2026-03 ~ Resolution Identifying the Need For Funding To Complete the 2050 Comprehensive Plan Updates And Authorizing A Joint Application For Planning Assistance Grant Funds. Jason Gergen seconded. Motion carried.**
- **Right of Way Permit on 220th – SE MNWifi – Nick Jablonski** was in attendance to ask about Hampton Township Right of Way fees since there is an upcoming project on 220th from Inga to Hogan. He asked about changes in Right of Way fees but the Board was not interested in changing anything at this time.
- **Permits ~ 2 permits – 1 mechanical 04/28/26 and 1 accessory building 05/01/26 - FYI**

REMINDER/FYI

- MET Council Preliminary Population for 2025 – 347 Housing Units, 332 Households, and 837 people – sent to BOS 06.12.26
- 2026 Rural Solid Waste Abatement Program Email – sent to BOS 06.07.26 - FYI
- Greater MN Gas Rate Increase – FYI
- Highway 50 Project Lawyer Emails - FYI
- Census Packet – Ryan Sunquist will review this and reach out to them.

OTHER BUSINESS-Board Members Only

The board will sign the Minutes and the Treasurers Report

Ryan Sunquist made a motion to approve signing checks 7214 to 7238 and 3 EFT-060126 to I.R.S, 060226 to PERA and 060326 to Minnesota Revenue and approve claims list. Dan Peine seconded. Motion carried. Dan Peine made a motion to approve May 19, 2026 Board Meeting Minutes and April 21, 2026 Reorganization Meeting Minutes. Jason Gergen seconded. Motion carried.

Chair Ryan Sunquist, Treasurer Angela Niebur and Clerk Molly Weber signed the checks.

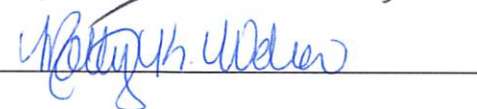
Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Dan Peine made a motion to adjourn the meeting at 8:50pm. Jason Gergen seconded. Motion carried.

Date Signed: 7/21/2026

Supervisor: 

Clerk: 

Hampton Township Treasurer's Report

June 2026 (July 21, 2026 Meeting)

Beginning Checkbook Balance:

\$22,577.17

Income

6/23/26	Daniel Strauss	Permit for accessory building	\$1,388.44
6/23/26	Chloride		\$2,024.60
6/5/26	Chloride		\$16,222.00
6/30/26	Interest		\$44.72
	Total Income		\$19,679.76

Check # DISBURSEMENTS:

7214	Matthew Bester	Planning Commission	\$344.66
7215	Jason Gergen	Supervisor	\$459.55
7216	Angela Niebur	Treasurer Salary	\$776.26
7217	Dan Peine	Supervisor	\$574.44
7218	David Peine	Planning Commission	\$344.66
7219	Casondra Schaffer	Planning Commission	\$229.77
7220	Ryan Sunquist	Supervisor	\$717.01
7221	Cody Tix	Planning Commission	\$344.66
7222	Heidi VanDeSteege	Deputy Clerk/Treasurer	\$275.73
7223	Molly Weber	Clerk Salary	\$2,038.34
7224	Douglas Wille	Planning Commission	\$344.66
7225	Minnesota Paid Leave	2nd Qtr 2026	\$108.11
7226	Minnesota Paid Leave	2nd Qtr 2026	\$17.17
7227	Greater MN Gas	billing date 6/3/26	\$32.16
7228	Dakota Electric	Statement date 5/27/26	\$42.68
7229	Otte Excavating	May 2026 Road Maintenance	\$1,560.00
7230	Northfield Wifi	July Bill	\$69.98
7231	Mark Rauchwarter	Website charges	\$95.00
7232	Inspectron	Permits	\$1,240.00
7233	Beaver Creek Companies	2025 Municipal Report for State	\$240.00
7234	Victor Lundeen Company	Invoice 469530 for 500 checks	\$396.47
7235	Great Rivers Printing	3 Zoning Ordinance Manuals	\$83.00
7236	Ryan Sunquist	Reimbursement for Mileage	\$82.60
7237	Molly Weber	Office Supplies	\$252.19
7238	Quality Propane, Inc	Invoice 13230013	\$24,807.25
EFT	IRS	2nd Qtr 2026	\$2,464.93
EFT	PERA	2nd Qtr 2026	\$1,515.43
EFT	MN Revenue	2nd Qtr 2026	\$252.51
	TOTAL DISBURSEMENTS:		\$39,709.22

EFT MN Revenue Took double payment of \$252.51. Will get corrected.

Check # **Checks Not In:**

6927	\$115.44
7222	\$275.73
7230	\$69.98
7232	\$1,240.00
7235	\$83.00
7238	\$24,807.25

6/30/26 Ending Checkbook Balance

\$2,295.20

Ending checkbook balance	\$2,295.20
plus checks not in (6)	\$26,591.40
equal ICS Statement Balance 6/30/26	\$28,886.60

ICS Shadow Money Market Account (980085755)

6/1/26 Beginning Savings Balance	\$107,601.00
6/30/26 Interest Earned	\$188.53
6/30/26 Ending Savings Balance	\$107,789.53

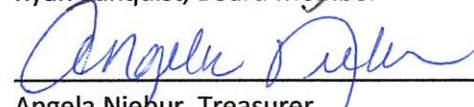
Escrow Account (000080034306)

\$39,250.00

1/1/22	Dakota Electric		\$1,500.00
4/28/22	Garrison Endress		\$2,000.00
5/27/22	Dakota Electric for Julia Filoteo		\$2,820.00
8/30/22	Lorenzen/Lippert		\$2,000.00
9/29/22	Dakota Electric		\$1,680.00
9/29/22	Angela Niebur		\$2,000.00
12/29/22	Angela Niebur	2,000	
2/27/23	PCI Roads LLC		\$2,000.00
3/30/23	CAN, LLC		\$1,000.00
4/27/23	En Engineering LLC		\$1,000.00
9/27/23	Dakota Electric		\$1,000.00
10/30/23	Dakota Electric		\$1,000.00
11/30/23	Dakota Electric		\$1,000.00
11/30/23	JSI Engineering		\$1,000.00
2/27/24	Paul/Lorri Gergen		\$2,000.00
4/23/24	Paul/Lorri Gergen	2,000	
5/30/24	Dakota Electric		\$1,000.00
6/28/24	Dakota Electric		\$1,000.00
7/31/25	C&E Wurzer Builders for Endres		\$2,000.00
4/28/26	Dakota Electric		\$2,590.00
6/30/26 Agree w/statemeent		Total	\$63,840.00


Ryan Sunkuist, Board Member

7/21/2026


Angela Niebur, Treasurer

7/21/2026